



Ditton Lodge Primary School



TEAMS Minutes of the meeting of the Local Governing Body of Ditton Lodge Primary School held via Virtual Meeting arrangements (as permitted under Article 126 of the Articles of Association) on Tuesday 6th July 2021, 18:00 hours.

Present: Dr C Scarpini **CS** Mrs Amanda Banks **AB**
 Mrs Melanie Moore **MM** Mrs L King **LK**
 Ms Kath Caley **KC** Miss K Bramley **KB**
 Mr A Bedford **AB**

In attendance: Mrs Sheena Datson (Clerk) **SD**

	<u>SECTION A: STANDARD BUSINESS</u>																
A1	Apologies for Absence and Welcome CS welcomed everyone to the meeting. Apologies accepted for absence: KB																
A2	Pecuniary and Other Interests None																
A3	Notification of Any Other Business None																
A4	Minutes The minutes of the meeting held on Tuesday 11 th May 2021 were confirmed and will be signed by the chair at the earliest convenience. Outstanding Actions: None Matters Arising: None																
	<u>SECTION B: SCHOOL IMPROVEMENT</u>																
B1	Headteacher's report including SDP/SEF <u>Attendance</u> <div><div>Attendance</div><table><tr><td>Attendance ? Year to date attendance percentage</td><td>98.06% Your School</td><td>96% National Avg.</td><td>100th Percentile</td></tr><tr><td>Authorised Absence ? Year to date authorised absence percentage</td><td>1.72% Your School</td><td>2.9% National Avg.</td><td>99th Percentile</td></tr><tr><td>Unauthorised Absence ? Year to date unauthorised absence percentage</td><td>0.22% Your School</td><td>1.1% National Avg.</td><td>98th Percentile</td></tr><tr><td>Persistent Absence ? Year to date persistently absent (> 10%) percentage</td><td>2.33% Your School</td><td>8.2% National Avg.</td><td>93rd Percentile</td></tr></table><p>Attendance continues to be high with continued communication between school and home regarding the importance of high attendance, attendance monitoring, attendance meetings and liaison between school and external agencies such as Early Help to continue to support families to increase attendance.</p>Monitoring</div>	Attendance ? Year to date attendance percentage	98.06% Your School	96% National Avg.	100th Percentile	Authorised Absence ? Year to date authorised absence percentage	1.72% Your School	2.9% National Avg.	99th Percentile	Unauthorised Absence ? Year to date unauthorised absence percentage	0.22% Your School	1.1% National Avg.	98th Percentile	Persistent Absence ? Year to date persistently absent (> 10%) percentage	2.33% Your School	8.2% National Avg.	93rd Percentile
Attendance ? Year to date attendance percentage	98.06% Your School	96% National Avg.	100th Percentile														
Authorised Absence ? Year to date authorised absence percentage	1.72% Your School	2.9% National Avg.	99th Percentile														
Unauthorised Absence ? Year to date unauthorised absence percentage	0.22% Your School	1.1% National Avg.	98th Percentile														
Persistent Absence ? Year to date persistently absent (> 10%) percentage	2.33% Your School	8.2% National Avg.	93rd Percentile														



Actions:

- Format of a lesson: Connect - Explain - Example - Attempt - Apply - Challenge.
- **Task design** Tasks need to be designed to support the apply and challenge aspects of a lesson using vocabulary. Tasks need to clearly demonstrate answering the question at the top of the knowledge note.
- **Vocabulary** Pupils need to have opportunity to understand, practice and use vocabulary in the lesson and for this to be seen in their books.
- **Quizzes** Cumulative quizzing to support retrieval practice and build confidence, lesson by lesson. (Staff CPD 1/7/21 and 8/7/21)

Actions:

- More emphasis on Attempt phase of lessons
- Extend critical thinking by using the word paths and use Two Things models to take part in retrieval practice (Staff CPD 1/7/21 and 8/7/21)

22nd June 2021 English monitoring from Lauren Meadows

Actions:

- Plan CLUSP writing to sit with SFA Reading (completed). Sort and identify gaps in Reception and KS1 reading material to ensure all reading books in line with SFA Phonics teaching

23rd June 2021 Maths monitoring from Anna Tapper

Actions

- Planned program of CPD to support excellence in maths teaching for next academic year

School Evaluation Form (SEF) and School Development Plan (SDP)

See **Ditton Lodge Primary School SDP 2020-2021** in Governor Hub

See **Summer Development Plan Updated 30 6 21**

SEF has been updated with Curriculum pedagogy (see **DL SEF September 2020** on Governor Hub)

Personal Development Mapping Document for whole school created. See **DL Personal Development Curriculum Map Summer 2021**

Data

Reception

In the class of 31 children, 18 children (58.06%) are at the expected standard in all 17 Early Learning Goals for the Early Years Foundation Stage. This is reflective of the disruption to their education this year.

Year 1

Phonics screening check

89.66% of pupils passed their phonics screening check. This is an amazing achievement and testament to the determination of the year 1 team.

Reading

[illegible]



Maths

Summer PiXL 2021

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS				Total Pupils	Total Pupils KS1
									KS1									
All	3.4%	1	96.6%	28	82.8%	24	72.4%	21	0.0%	0	58.6%	17	44.8%	13	0.0%	0	29	0
Boys	6.3%	1	93.8%	15	87.5%	14	75.0%	12	0.0%	0	56.3%	9	50.0%	8	0.0%	0	16	0
Girls	0.0%	0	100.0%	13	76.9%	10	69.2%	9	0.0%	0	61.5%	8	38.5%	5	0.0%	0	13	0
PP	0.0%	0	100.0%	3	33.3%	1	33.3%	1	0.0%	0	0.0%	0	0.0%	0	0.0%	0	3	0
SEN	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0	0
EAL	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0	0

Writing

Y1	On Track For	WTS		EXS+		GDS		Total Pupils
	All	10.3%	3	89.7%	26	13.8%	4	29
	Boys	6.3%	1	93.8%	15	12.5%	2	16
	Girls	15.4%	2	84.6%	11	15.4%	2	13
	PP	0.0%	0	100.0%	3	0.0%	0	3
	SEN	0.0%	0	0.0%	0	0.0%	0	0
	EAL	0.0%	0	100.0%	6	33.3%	2	6

The lower numbers in reading are due to the pupils not having the opportunity of being exposed to formal testing of reading. The diagnostic assessment of reading

shows that 89.7% of pupils are on track for reaching the expected standard for reading at the end of KS1.

Reading

Summer PiXL 2021

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS				Total Pupils	Total Pupils KS1
									KS1									
All	0.0%	0	100.0%	29	72.4%	21	48.3%	14	0.0%	0	20.7%	6	6.9%	2	0.0%	0	29	0
Boys	0.0%	0	100.0%	16	75.0%	12	56.3%	9	0.0%	0	31.3%	5	6.3%	1	0.0%	0	16	0
Girls	0.0%	0	100.0%	13	69.2%	9	38.5%	5	0.0%	0	7.7%	1	7.7%	1	0.0%	0	13	0
PP	0.0%	0	100.0%	3	66.7%	2	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	3	0
SEN	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0	0
EAL	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0	0

Maths

Summer PiXL 2021

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS				Total Pupils	Total Pupils KS1
									KS1									
All	3.4%	1	96.6%	28	82.8%	24	72.4%	21	0.0%	0	58.6%	17	44.8%	13	0.0%	0	29	0
Boys	6.3%	1	93.8%	15	87.5%	14	75.0%	12	0.0%	0	56.3%	9	50.0%	8	0.0%	0	16	0
Girls	0.0%	0	100.0%	13	76.9%	10	69.2%	9	0.0%	0	61.5%	8	38.5%	5	0.0%	0	13	0
PP	0.0%	0	100.0%	3	33.3%	1	33.3%	1	0.0%	0	0.0%	0	0.0%	0	0.0%	0	3	0
SEN	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0	0
EAL	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0	0

Writing

Y1	On Track For	WTS		EXS+		GDS		Total Pupils
	All	10.3%	3	89.7%	26	13.8%	4	29
	Boys	6.3%	1	93.8%	15	12.5%	2	16
	Girls	15.4%	2	84.6%	11	15.4%	2	13
	PP	0.0%	0	100.0%	3	0.0%	0	3
	SEN	0.0%	0	0.0%	0	0.0%	0	0
	EAL	0.0%	0	100.0%	6	33.3%	2	6

The lower numbers in reading are due to the pupils not having the opportunity of being exposed to formal

testing of reading. The diagnostic assessment of reading shows that 89.7% of pupils are on track for reaching the expected standard for reading at the end of KS1.



Year 2

Reading

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS				Total Pupils	Total Pupils KS1
									KS1									
All	13.8%	4	86.2%	25	72.4%	21	65.5%	19	0.0%	0	37.9%	11	27.6%	8	0.0%	0	29	0
Boys	15.4%	2	84.6%	11	69.2%	9	69.2%	9	0.0%	0	38.5%	5	23.1%	3	0.0%	0	13	0
Girls	12.5%	2	87.5%	14	75.0%	12	62.5%	10	0.0%	0	37.5%	6	31.3%	5	0.0%	0	16	0
PP	25.0%	1	75.0%	3	75.0%	3	75.0%	3	0.0%	0	75.0%	3	50.0%	2	0.0%	0	4	0
SEN	100.0%	2	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	2	0
EAL	14.3%	1	85.7%	6	71.4%	5	57.1%	4	0.0%	0	42.9%	3	28.6%	2	0.0%	0	7	0

Maths

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS				Total Pupils	Total Pupils KS1
									KS1									
All	6.9%	2	93.1%	27	82.8%	24	48.3%	14	0.0%	0	27.6%	8	20.7%	6	0.0%	0	29	0
Boys	7.7%	1	92.3%	12	84.6%	11	61.5%	8	0.0%	0	38.5%	5	30.8%	4	0.0%	0	13	0
Girls	6.3%	1	93.8%	15	81.3%	13	37.5%	6	0.0%	0	18.8%	3	12.5%	2	0.0%	0	16	0
PP	25.0%	1	75.0%	3	75.0%	3	50.0%	2	0.0%	0	50.0%	2	25.0%	1	0.0%	0	4	0
SEN	100.0%	2	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	2	0
EAL	0.0%	0	100.0%	7	100.0%	7	57.1%	4	0.0%	0	42.9%	3	42.9%	3	0.0%	0	7	0

The slightly lower numbers for expected are due to the pupils not being exposed to formal testing and 10 pupils 34.5% of the class being within 5 marks of the expected standard in maths. Teacher assessment places the pupils at 75.9% of pupils being at the expected standard for both reading and maths, and 65.5% at the expected standard for all three (reading, writing and maths).

Writing

Y2	On Track For	WTS		EXS+		GDS		Total Pupils
All		34.5%	10	65.5%	19	13.8%	4	29
Boys		30.8%	4	69.2%	9	15.4%	2	13
Girls		37.5%	6	62.5%	10	12.5%	2	16
PP		25.0%	1	75.0%	3	0.0%	0	4
SEN		100.0%	2	0.0%	0	0.0%	0	2
EAL		42.9%	3	57.1%	4	14.3%	1	7

Year 3

Reading

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS				Total Pupils	Total Pupils KS1
									KS1								PiXL	KS1
All	11.1%	3	88.9%	24	85.2%	23	81.5%	22	0.0%	0	59.3%	16	37.0%	10	0.0%	0	27	0
Boys	11.8%	2	88.2%	15	88.2%	15	82.4%	14	0.0%	0	58.8%	10	41.2%	7	0.0%	0	17	0
Girls	10.0%	1	90.0%	9	80.0%	8	80.0%	8	0.0%	0	60.0%	6	30.0%	3	0.0%	0	10	0
PP	0.0%	0	100.0%	2	100.0%	2	100.0%	2	0.0%	0	50.0%	1	0.0%	0	0.0%	0	2	0
SEN	50.0%	1	50.0%	1	50.0%	1	50.0%	1	0.0%	0	50.0%	1	50.0%	1	0.0%	0	2	0
EAL	0.0%	0	100.0%	5	100.0%	5	100.0%	5	0.0%	0	60.0%	3	40.0%	2	0.0%	0	5	0

Maths

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS+				Total Pupils	Total Pupils
									KS1								PiXL	KS1
All	0.0%	0	100.0%	27	96.3%	26	92.6%	25	0.0%	0	81.5%	22	77.8%	21	0.0%	0	27	0
Boys	0.0%	0	100.0%	17	100.0%	17	94.1%	16	0.0%	0	88.2%	15	82.4%	14	0.0%	0	17	0
Girls	0.0%	0	100.0%	10	90.0%	9	90.0%	9	0.0%	0	70.0%	7	70.0%	7	0.0%	0	10	0
PP	0.0%	0	100.0%	2	100.0%	2	100.0%	2	0.0%	0	100.0%	2	100.0%	2	0.0%	0	2	0
SEN	0.0%	0	100.0%	2	100.0%	2	100.0%	2	0.0%	0	100.0%	2	100.0%	2	0.0%	0	2	0
EAL	0.0%	0	100.0%	5	100.0%	5	100.0%	5	0.0%	0	80.0%	4	60.0%	3	0.0%	0	5	0

Writing

Y3	On Track For	WTS		EXS+		GDS		Total Pupils
All		40.7%	11	59.3%	16	3.7%	1	27
Boys		47.1%	8	52.9%	9	0.0%	0	17
Girls		30.0%	3	70.0%	7	10.0%	1	10
PP		50.0%	1	50.0%	1	0.0%	0	2
SEN		50.0%	1	0.0%	0	0.0%	0	2
EAL		40.0%	2	60.0%	3	0.0%	0	5

The lower writing percentages are due to the cautiousness of the teacher assessment.



Year 4

Reading

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS				Total Pupils	Total Pupils
									KS1						KS1		PiXL	KS1
All	0.0%	0	100.0%	25	92.0%	23	84.0%	21	88.0%	22	68.0%	17	52.0%	13	44.0%	11	25	25
Boys	0.0%	0	100.0%	12	83.3%	10	75.0%	9	75.0%	9	50.0%	6	33.3%	4	41.7%	5	12	12
Girls	0.0%	0	100.0%	13	100.0%	13	92.3%	12	100.0%	13	84.6%	11	69.2%	9	46.2%	6	13	13
PP	0.0%	0	100.0%	4	100.0%	4	75.0%	3	75.0%	3	50.0%	2	50.0%	2	25.0%	1	4	4
SEN	0.0%	0	100.0%	4	50.0%	2	50.0%	2	25.0%	1	0.0%	0	0.0%	0	0.0%	0	4	4
EAL	0.0%	0	100.0%	3	100.0%	3	66.7%	2	66.7%	2	33.3%	1	33.3%	1	33.3%	1	3	3

Maths

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS				Total Pupils	Total Pupils
							KS1						KS1			PiXL	KS1	
All	0.0%	0	100.0%	25	92.0%	23	84.0%	21	84.0%	21	72.0%	18	60.0%	15	28.0%	7	25	25
Boys	0.0%	0	100.0%	12	83.3%	10	66.7%	8	75.0%	9	58.3%	7	58.3%	7	33.3%	4	12	12
Girls	0.0%	0	100.0%	13	100.0%	13	100.0%	13	92.3%	12	84.6%	11	61.5%	8	23.1%	3	13	13
PP	0.0%	0	100.0%	4	75.0%	3	75.0%	3	75.0%	3	50.0%	2	50.0%	2	0.0%	0	4	4
SEN	0.0%	0	100.0%	4	50.0%	2	25.0%	1	25.0%	1	0.0%	0	0.0%	0	0.0%	0	4	4
EAL	0.0%	0	100.0%	3	66.7%	2	66.7%	2	66.7%	2	66.7%	2	66.7%	2	33.3%	1	3	3

Writing

Y4	On Track For	WTS		EXS+		GDS		Total Pupils
All		12.0%	3	88.0%	22	28.0%	7	25
Boys		25.0%	3	75.0%	9	16.7%	2	12
Girls		0.0%	0	100.0%	13	38.5%	5	13
PP		25.0%	1	75.0%	3	0.0%	0	4
SEN		75.0%	3	25.0%	1	0.0%	0	4
EAL		33.3%	1	66.7%	2	33.3%	1	3

Year 5

Reading

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS				Total Pupils	Total Pupils
									KS1						KS1	PiXL	KS1	
All	0.0%	0	100.0%	29	96.6%	28	86.2%	25	71.4%	20	72.4%	21	62.1%	18	21.4%	6	29	28
Boys	0.0%	0	100.0%	17	94.1%	16	94.1%	16	64.7%	11	70.6%	12	52.9%	9	17.6%	3	17	17
Girls	0.0%	0	100.0%	12	100.0%	12	75.0%	9	81.8%	9	75.0%	9	75.0%	9	27.3%	3	12	11
PP	0.0%	0	100.0%	2	100.0%	2	50.0%	1	50.0%	1	50.0%	1	50.0%	1	50.0%	1	2	2
SEN	0.0%	0	100.0%	4	100.0%	4	75.0%	3	50.0%	2	25.0%	1	25.0%	1	0.0%	0	4	4
EAL	0.0%	0	100.0%	6	100.0%	6	83.3%	5	83.3%	5	83.3%	5	66.7%	4	16.7%	1	6	6

Maths

On Track For	Progress Grp		Key Marginal+		Intervention+		Expected+				Chance+		GDS				Total Pupils	Total Pupils
									KS1						KS1	PiXL	KS1	
All	3.4%	1	96.6%	28	93.1%	27	93.1%	27	75.0%	21	89.7%	26	72.4%	21	21.4%	6	29	28
Boys	5.9%	1	94.1%	16	88.2%	15	88.2%	15	76.5%	13	82.4%	14	70.6%	12	23.5%	4	17	17
Girls	0.0%	0	100.0%	12	100.0%	12	100.0%	12	72.7%	8	100.0%	12	75.0%	9	18.2%	2	12	11
PP	0.0%	0	100.0%	2	100.0%	2	100.0%	2	50.0%	1	100.0%	2	50.0%	1	0.0%	0	2	2
SEN	25.0%	1	75.0%	3	75.0%	3	75.0%	3	50.0%	2	50.0%	2	25.0%	1	0.0%	0	4	4
EAL	0.0%	0	100.0%	6	100.0%	6	100.0%	6	83.3%	5	100.0%	6	83.3%	5	33.3%	2	6	6

Writing

Y5	On Track For	WTS		EXS+		GDS		Total Pupils
All		17.2%	5	82.8%	24	17.2%	5	29
Boys		17.6%	3	82.4%	14	5.9%	1	17
Girls		16.7%	2	83.3%	10	33.3%	4	12
PP		50.0%	1	50.0%	1	50.0%	1	2
SEN		75.0%	3	0.0%	0	0.0%	0	4
EAL		16.7%	1	83.3%	5	16.7%	1	6

Year 3, 4 and 5. These are exceptionally pleasing percentages but we must take them with a pinch of salt. They are based on a comparison within the trust with the top 59% of all pupils being awarded as working at the expected standard and the top 29% of all pupils being awarded the standard of working at Greater Depth within the expected standard.



Year 6

Reading

On Track For	Progress Gap		Key Marginal		Intervention		Expected				Chance		GDS				Total Pupils Mock	Total Pupils
									KS1						KS1			
All	0.0%	0	100.0%	26	96.2%	25	92.3%	24	73.1%	19	80.8%	21	50.0%	13	11.5%	3	26	26
Boys	0.0%	0	100.0%	16	93.8%	15	93.8%	15	75.0%	12	87.5%	14	50.0%	8	6.3%	1	16	16
Girls	0.0%	0	100.0%	10	100.0%	10	90.0%	9	70.0%	7	70.0%	7	50.0%	5	20.0%	2	10	10
PP	0.0%	0	100.0%	3	100.0%	3	100.0%	3	66.7%	2	66.7%	2	66.7%	2	33.3%	1	3	3
SEN	0.0%	0	100.0%	4	75.0%	3	50.0%	2	50.0%	2	50.0%	2	25.0%	1	25.0%	1	4	4
EAL	0.0%	0	100.0%	6	100.0%	6	100.0%	6	66.7%	4	83.3%	5	66.7%	4	0.0%	0	6	6

Maths

On Track For	Progress Gap		Key Marginal		Intervention		Expected				Chance		GDS				Total Pupils Mock	Total Pupils
									KS1						KS1			
All	3.8%	1	96.2%	25	96.2%	25	88.5%	23	84.6%	22	69.2%	18	38.5%	10	23.1%	6	26	26
Boys	0.0%	0	100.0%	16	100.0%	16	93.8%	15	93.8%	15	87.5%	14	43.8%	7	25.0%	4	16	16
Girls	10.0%	1	90.0%	9	90.0%	9	80.0%	8	70.0%	7	40.0%	4	30.0%	3	20.0%	2	10	10
PP	0.0%	0	100.0%	3	100.0%	3	100.0%	3	100.0%	3	100.0%	3	33.3%	1	33.3%	1	3	3
SEN	25.0%	1	75.0%	3	75.0%	3	25.0%	1	25.0%	1	25.0%	1	25.0%	1	25.0%	1	4	4
EAL	0.0%	0	100.0%	6	100.0%	6	100.0%	6	100.0%	6	100.0%	6	66.7%	4	33.3%	2	6	6

Writing

On Track For	WTS		EXS+		GDS		Total Pupils
All	11.5%	3	88.5%	23	34.6%	9	26
Boys	6.3%	1	93.8%	15	37.5%	6	16
Girls	20.0%	2	80.0%	8	30.0%	3	10
PP	0.0%	0	100.0%	3	33.3%	1	3
SEN	50.0%	2	50.0%	2	25.0%	1	4
EAL	0.0%	0	100.0%	6	50.0%	3	6

Combined %

Combined %							
Total pupils:	26		16	10	3	4	6
	All	Cumulative	Boys	Girls	PP	SEN	EAL
Greater Depth	31%	31%	31%	30%	33%	25%	50%
Chance GDS	4%	35%	6%	0%	0%	0%	0%
Expected	50%	85%	56%	40%	67%	0%	50%
Intervention	0%	85%	0%	0%	0%	0%	0%
Key Marginal	12%	96%	6%	20%	0%	50%	0%
Progress Group	4%	100%	0%	10%	0%	25%	0%

Curriculum Recovery

With an emphasis on reading intervention and the priority of ensuring that all pupils are at age related for reading, we have continued to run our evidence interventions of EasyRead and Tutoring with Lightning Squad.

Increased school day consultation

I have written to all staff and parents to propose an increase to the school day from September 2021. The increase in the school day will allow for our proposed timetables See **2021-22 KS1 timetable** and **2021-22 KS2 timetable** on Governor hub.

CUSP Growth and Evolution

INCREASED FREQUENCY PLAN USING LEARNING MODULES

To ensure we have sufficient time available, we have evolved and written an alternative model of CUSP curriculum design. Building on the success of the modular approach, we have increased the focus on interleaving over a 6-week cycle that repeats twice a term.

Transition

Reception

- Tuesday 15th June **New Intake Parents information evening**
- **Stay and play parent and child sessions** Wednesday 7th, Thursday 8th July and Wednesday 14th July Teddy Bears picnic for 10 new intake and one parent/carer per session with Reception team.
- **Virtual 'home visits'** School cloud Meet the teacher 15minute appointments for new intake parents with Mrs Bailey Thursday 8th and Wednesday 14th July.
- **Keeping momentum and presence of staff over the holidays** Scheduled for one a week, for the last four weeks of holidays links to Reception staff reading story on you tube via email and Google classroom. Thursday 2nd and Friday 3rd September Reception team will call each family (especially any who Claire has identified as anxious during virtual home visits) to say they are looking forward to seeing them on Monday 6th.



Year 1-5

- Timetable of TA handover/shadowing/time with pupils for any child with EHCP or identified as vulnerable
- Move up morning Thursday 8th July
- Transition meetings with Mrs Moore and both year groups
- Transition notes from teachers and TAs to new class staff

Year 6

- Transition meetings with Miss Bramley and new schools
- Visits from some secondary schools to pupils
- No formal transition days (they have all been cancelled by secondary schools) due to covid restrictions
- Transition activities
- PSHE lessons with transition focus

Lateral Flow Device Testing for COVID-19

All staff are still continuing with the LFD kits to self-test at home twice a week. There have been no positive cases of COVID-19. All results are reported to the school and online to NHS Test and Trace.

Safeguarding

Annual Cambridgeshire Safeguarding Monitoring report being completed by MM by the end of term

Fire Evacuation Drill 27/5/2021

Invacuation Drill 17/6/2021

Vulnerable families continue to be supported though:

- Liaison with professionals: Family workers working with specific families; Provision of Vouchers for any pupil who is self-isolating who in receipt of benefit related Free School meals ; Regular communication with families: regular letters from the headteacher, regular communication from class teacher, welfare calls to any vulnerable family, regular updates on Google Classroom from class teachers and regular Tweets; Support from Make Lunch for any family who has responded to their offer (Picnic lunches offered over half term and summer holiday); Offer of Cambridgeshire funded activity days during the summer break for families whose children receive free school meals

Prejudice related incidents

Since last FGB meeting:

- 1 use of prejudicial homophobic language (Year 4 pupil)
- 1 use of prejudicial racist language (Year 5 pupil)

Dealt with swiftly and effectively by class teachers and a member of SLT

Both perpetrator and victim's parents contacted and fully supported school's actions

Incidents fully resolved

Wellbeing

Pupil wellbeing

- TA support for any identified pupil; Wellbeing activities such as Yoga; New Relationships and Behaviour policy being embedded for a consistent approach; STEP Therapeutic Approached straining from MM and ABa to be cascaded to all staff through CPD in Staff meeting in Summer Term; Individual predict and plan for identified pupils; Forest school for identified yr2 and yr3 pupils; Support within class bubbles; Motional assessment to identify targeted therapy support for specific pupils; ELSA support for specific pupils

Staff wellbeing

- Support from OM Health and wellbeing for staff including 1:1 sessions for staff; Employee assistance programme; SAS wellbeing: App, phone support and counselling; Weekly Staff meeting; Staff recognition from SLT: Ditton's Diamonds; Small treats delivered to pigeon holes or in staff room

Family wellbeing

- Updated information for parents from Emotional Health and Wellbeing Service; Bereavement support from ELSA; Access to Michelle West, Cambridgeshire Family Worker; Specific targeted support from family worker through Early Help Assessment referrals

Thank you, Governing Body, for your continued balance of challenge and support. This has been a rather full-on year, but I am proud to be Headteacher at Ditton Lodge.

I greatly appreciate the support from USP and my colleagues, especially SD, KB and ABa- who continue to be the most fabulous SLT. They have really supported me as always and I am extremely grateful to them for their determination to do the best for the community of Ditton Lodge. I am extremely proud of all of our staff and



	how they tirelessly give of themselves each day. The children will always be the reason I get up in the morning and do all that I do. I will continue to strive to ensure they continue to receive 7 years of excellence during their time at Ditton Lodge.
B2	Early Years Framework - changes to the EYFS from September 2021. Further details available on Gov Hub. The reforms underwent a consultation process. The changes are inclusive of all Early Years settings and include: Revisions to the educational programmes/curriculum; Revisions to the early learning goals; Changes to the assessment and moderation process for the early years foundation stage profile (EYFSP) and a change to the safeguarding and welfare requirements to promote good oral health. Claire Bailey will be invited to attend a future meeting to take questions.
B3	Report from Governor Monitoring Visit – History pupil book study CS said that observing the book study was a fantastic way of participating in school life and hearing from the children directly. The children were enthusiastic, able to express themselves and recall information learned weeks before with visual clues from Alex Bedford who guided the children throughout the experience. Plans for more book studies are in place for the autumn term.
B4	Pupil premium/Primary Sports Premium/Covid Catchup Funding All pupil premium children in school are receiving intervention. The school office has provided new Reception parents with PP information. One hearing impaired child with an EHCP starting in Reception in September. Transition for this child began in January. Appointed TA receiving British sign language training. Our 7 th EHCP in KS1 has been approved to begin mid September.
B5	Looked After Children summary report – No children in care (CIC) in school from September. Two post-CIC in school.
	REPORTS AND POLICIES
B6	Trust Policies – Cyber Policy noted.
B7	Information from the Trust - Recent team around the school (TATS) meeting with Sarah Garner concluded no major concerns at Ditton Lodge. TATS looks at finance, staffing and HR, premises and H&S, IT, governance, Ofsted readiness, wellbeing, Educational performance and strategy.
B8	School Policies – None to note.
	SECTION C: FINANCE, HR AND PREMISES
C1	Budgetary Monitoring Report
	<ul style="list-style-type: none"> April BMR – detailed analysis of report on Gov Hub, no questions. Year-end still forecast with a credit balance but much reduced to actuals for wrap around care being lower than expected due to Covid-19 and lower uptake when school returned. Budget setting – V4 submitted.
C2	Finance Committee/Working party (if appropriate) – Nothing to report.
C3	Health and safety/ HR/Premises Committee and working parties <ul style="list-style-type: none"> To receive reports from governors who have carried out a health and safety / HR / premises monitoring visits – School walk visual assessment findings: Windows in the old hall to be repaired; Request for the gazebo to be made good over the summer holidays; Bench area in playground to be sanded and painted over the summer holidays; Comms room to be cleared of all non-comms equipment. H & S Annual check list – updated and available on Gov Hub. Dates for diary – 19th July 2021 Fire Risk Assessment by Matt Hiles, Property Care Management; 16th September – termly site visit by Matt Hiles. Riddor incidents – 2 incidents. Near misses – 2 incidents. All reported and actioned satisfactorily.
	SECTION D: GOVERNING BODY ORGANISATION & ADMIN
D1	Local Governing Body Membership <ul style="list-style-type: none"> To report any changes in membership since the last meeting – Ballot being held for 2 parent governor vacancies (3 candidates). Ballot closing Friday 16th July, 09:00 hrs. Kath Caley's term as parent governor ended in June 2021. She was unanimously elected as co-opted governor.
D2	Governor monitoring, training and development <ul style="list-style-type: none"> To note any training requirements for the LGB or individual governors.– MM reminded governors to check on a regular basis for updates to training as new opportunities are added to the schedule.



SECTION E: CLOSE OF BUSINESS	
E1	Any other business None
E2	Impact <ul style="list-style-type: none"> • Data achievements show children at DL continue to progress at the expected rate despite the difficulties of the past year. Detailed planning, variety in approach and a lot of effort has produced excellent results. Well done to everyone involved. • The school enjoys exceptional leadership and engagement with parents and staff. MM has inspired staff to want to come into work. • Year 6 are prepared for great opportunities at their next schools. • Curriculum changes this year changes have been adopted and provided the children with opportunities of learning a variety of subjects in a different manner. The children are knowledge rich and their learning successful. • KC commented she was exceptionally proud of the school. • Finances are stable and predicted to end the year in credit. • The School Development Plan (SDP) and Self Evaluation Form (SEF) are in place and very good planning that will stand us in good stead for whatever the learning focus is next year.
E3	Date of next meetings Proposed dates for 2021/2022 28 09 2021 07 12 2021 01 02 2022 22 03 2022 10 05 2022 05 07 2022

CS everyone for attending and closed the meeting at 0732 hours.